



Behaviour Policy

Reviewed: September 2018
Review again September 2019

Clarence Road, Shipley BD18 4NJ.
Tel: 01274 584368 Fax: 01274 581569
Email: office@hirstwoodnsc.co.uk
www.hirstwoodnsc.co.uk

Executive Headteacher: Mrs S J Stoker
Head of School: Mrs S J Taylor



Rationale

Hirst Wood is a caring place and we believe that a positive climate of behaviour is essential to high quality teaching and learning. We create an environment in which everybody respects and cares for each other. We believe that all those involved in the school & centre community (children, staff, parents, Governors, and our local and wider community) can contribute towards the creation of a positive, and inclusive, climate of behaviour. Therefore, this policy applies to the behaviour of everyone involved with the school & centre.

We recognise the key role that children's social, emotional, moral and spiritual development plays in each child's wellbeing and subsequent behaviour, and our whole ethos and approach to the curriculum reflects the importance that we place on personal and social development. Children have the right to play and learn in a friendly, safe and supportive environment where they develop self-discipline and self-esteem in an atmosphere of mutual respect and encouragement. This right applies equally to the adults in the setting. Alongside these rights children will be encouraged to take responsibility for their own behaviour and adults will model the highest standards of behaviour for them, as set out in the policy guidelines. We are committed to promoting respect, fairness and social inclusion. We ensure that all children receive behavioural support according to their level of need and understanding.

Our Behaviour Policy also encompasses our Anti-Bullying Policy which states that under no circumstances should any adult or child be discriminated against or suffer bullying of any kind. We believe that everyone has a right to work in an environment free from harassment and bullying. The Governing Body has a legal responsibility to ensure that bullying and harassment is not tolerated within the school. The Single Equality duty makes it unlawful for any bullying, harassment or discrimination. (See our Single Equality Policy).

Aims

We aim to:

- Provide the basis for a positive and inclusive climate of behaviour.
- Ensure that our environment is one in which all children and adults feel safe, secure and respected.
- Enable children to develop a sense of self-worth, respect and tolerance for others.
- Provide guidance on consistent and co-operative approaches to positive behaviour management.
- Ensure that we work in partnership with parents/carers.
- Develop ownership of the policy within the whole school community.

The Role of the Adult

One of the most important ways in which children learn how to interact with their peers and with adults in our setting is by observing how adults behave with one another, and with children. Adults working with children have a responsibility to:

- Treat each child as an individual and with respect, understanding the context in which each child is growing up.
- Separate any undesirable behaviour from a child as an individual.
- Acknowledge children's difficult feelings with them e.g. anger, disappointment and hurt.
- Acknowledge the needs of all children, for example the quiet withdrawn child as well as the outgoing child and be aware that some kinds of behaviour may arise from children's additional needs and these will be responded to appropriately.

- Encourage children to talk about behaviour they do not like and to say how they want to be treated. (For example: using Persona dolls to discuss conflict and ways of negotiating and resolving issues).
- Role model and explain alternative ways of dealing with situations, discussing cause and effect and using child-initiated ideas to talk about issues.
- Pay particular attention to transition periods for children – as they come into nursery, within nursery and as they prepare to move on to Reception classes in school.
- Foster positive relationships between children, between children and adults and between adults.
- Model respect for and understanding of cultures and beliefs represented in our School and the wider community.
- Speak kindly to others and with children; at no time will staff use judgemental or critical language or speak harshly to a child. Adults will not react in any way that seems threatening.
- Be aware of body language or gestures that could convey negative messages.
- Understand that any form of corporal punishment is absolutely forbidden.
- Be pro-active rather than re-active in our approach and implemented strategies.
- Work collaboratively with parents, colleagues and other professionals to support children's individual needs.

Our environment is stimulating, challenging, varied, progressive, purposeful and supportive of all children in developing respect for themselves and others. We encourage and support children to be independent in managing their knowledge and understanding, having the ability to make choices, to organise and evaluate their own learning.

Monitoring, evaluation and review

Hirst Wood Nursery School policies and procedures are continually under review and are amended in light of reflection or feedback through ongoing monitoring and evaluation. The regular monitoring, evaluation and review process and Performance Management reviews ensure that teachers and support staff are accountable for behaviour standards in the school. Further monitoring, evaluation and review of the behaviour policy takes place through

- Team meetings.
- Child Observation meetings/supervision.
- Monitor, observe and assess well-being and involvement.
- School Development Meetings.
- Pupil progress reports.
- Continuing Professional Development.
- Parent/carer views.
- Governor policy review.
- Responding and reflecting (child, staff, parent/carer, community, legislation).
- IEP's – as appropriate.

Inappropriate behaviour

In order to apply appropriate strategies we need to agree boundaries. We have said much about the behaviours we wish to encourage e.g. respect, kindness, sharing, but need to agree which behaviours are unacceptable (always bearing in mind that our responses must be appropriately flexible according to the needs of each child as well as those of the wider school community). We consider it unacceptable for children to deliberately hurt another person and to damage resources in the Nursery or their home environment.

Prioritise what is important

Choose which behaviour you wish to challenge – some inappropriate behaviour will just disappear if it is ignored. If children are constantly being told, 'no, no, no', then the atmosphere in the setting and at home becomes very negative. Praise the behaviour you want to encourage e.g. catch children being good, notice and praise the positive behaviour. This provides a constant reinforcement of the behaviour that we wish to encourage.

Acknowledge and reward the behaviour that we want to encourage

We have a 'kindness bucket' in each classroom that allows adults to reward the positive choices that children have made. The rationale is that when children behave or respond in a respectful and positive way, then an adult will reward them with an item to place into the bucket. These could be things like:

- using good manners
- doing something independently e.g. putting their coat on
- doing what an adult asks the first time
- sharing with a friend or sibling
- helping another child
- tidying away resources that they have used in an area of provision

The filling of the bucket represents a whole class responsibility and a whole class reward.

Pre-plan - anticipate

Practitioners will be most successful at promoting positive behaviour when they are able to anticipate and pre-plan what the behavioural issues might be in a certain situation and take action to avert them. When considering the classroom, it is important to promote and support children's independence, for example, ensuring that resources are labelled pictorially and accessible to all children which should avoid frustration and confrontation. We hope to establish routines that provide structure and security but if something different is happening, explain to the children exactly what will happen because some children may find it difficult when their routine is altered and they feel insecure, even if it is something exciting. By creating and adhering to agreed procedures that focus on positive behaviour (do, rather than do not) with an easily understood reward system – 'if I do well it gets noticed and recognised' should help to encourage the notion of responsibility – 'I can try things out, take risks and make decisions for myself, ultimately I am responsible for my own behaviour'. By 'cluing-in' to what children's schemas might be we can use this to understand behaviour. (Nutbrown, 2007)

Be consistent role-models

Fostering positive relationships based on sound knowledge and understanding of individuals, whatever their sex, disability or race. Some theorists would argue that all behaviour is learned and we certainly need to consider what children are learning from us as adults. When parents and practitioners model appropriate behaviour, children will pick this up and copy it. We wish to encourage mutual respect – 'I listen, I value what you say and respond'.

Keep calm

When we feel our professionalism and ability to cope and manage are compromised it can make us feel de-skilled. Sometimes our behaviour towards a particular child can become a problem and it is important that we focus our concerns on the behaviour, not on the child. It is a professional strength, to ask for advice and support from colleagues. When behaviour is inappropriate, it is important to respond rather than react.

Communicate

We are often under the impression that what we say in the form of words is the most important facet in communication. However, words are only a very small part of the communication process. Far more important is the tone of voice in which we speak and the body language we use. How much children hear, or feel that they are being listened to, is more dependent on our body language messages than the words we say or the speaking space we give to them. It is important that we catch children being good and give praise appropriately. Children need to know they are getting it right through adults using positive and warm body language, tone of voice, praise and compliments, encouragement and positive attention. Use children's names and simple language to appreciate behaviour you like. 'I like how you put all those blocks away'. Make a point of saying to children the behaviour that you want, rather than what you don't. Report achievements and positive behaviour to parents within earshot of their child which will also help to build positive relations with parent/carers and children will be aware that you talk to their parent/carer (about good and not so good behaviour!). Avoid singling out and humiliating individual children. Make clear to the child or children in question that it *is the behaviour and not the child* that is unwelcome

Negotiate and/or compromise

From about the age of three, most children become much more able to negotiate and compromise and will be less likely to resort to tantrums or stubborn refusal if they are given some chance to gain 'power' through negotiation. Through this process, the adult is also building the valuable skills of 'either/or' thinking. By building positive and supportive relationships with children we hopefully develop trust so that they will listen to and accept direction. Say, 'Yes, we can get the trains out, once we've finished tidying up these blocks', instead of 'No, we must tidy-up first!'

Distract

Many young children can be diverted from poor or inappropriate behaviour by giving them focused attention or simply turning their attention to something else.

Offer choices

Give a clear choice, 'I would like you to help tidy up or you might have to miss the story'. Offer to give children a few minutes to think about their choices and then go back to them and ask which they want to do. Most children will decide the former option, but you haven't given them an ultimatum and they feel they have a choice.

Allow time e.g. 1, 2, 3.....

When asking a child to do something say: 'I will count to and then...' Give an offer of a positive reward or alternatively a boundary.

Say 'stop' instead of 'no'

Using the word 'stop' instead of 'no' is effective for many reasons. When 'no' is used as part of everyday boundary setting with children, it can lose the effect and children start to ignore it. However, when we say 'stop' it gives children something to do and also allows you to explain why the behaviour should stop.

Use 'time out'

Time out can be used to modify serious or challenging behaviour. Remove the child from whatever they are doing and ask them to sit/stand in a safe place for a period of time. The adult in these circumstances could ignore the child and offer no eye-contact or conversation. This is an opportunity for the child to calm down – to think and reflect on their behaviour. It is vital to remember to give the child an 'invitation to return' if they wish to be accepted back into the wider group – if appropriate, explain to the child why time out was needed.

If this child then behaves appropriately in the next few minutes offer clear affirmation and praise. It is important that 'time out' is used appropriately, and only when essential. Sometimes children need time and space to recover before explaining why their behaviour was unacceptable. Always finish on a positive note.

Encourage positive reflection (if developmentally appropriate)

1. Describe the behaviour: 'When you do...'
2. State your feelings: 'I feel...'
3. State the effect: 'When you do that it...'
4. Ask for input: 'What can we do about it? 'How can you help...?' or 'What could you do differently?'

In cases of serious misbehaviour, such as racial or other abuse, the unacceptable nature of the behaviour and attitudes will be made clear immediately, but by means of explanations rather than personal blame. Any problems will be handled in a developmentally appropriate manner, respecting individual children's level of understanding and maturity. We show respect for cultural expectations and practices and give appropriate adult support and guidance so children can see what was going wrong and work towards dealing with issues in a more positive and appropriate manner.

The 4 C's: Calm, Consistent, Communication, Clarity

Remember

All behaviour needs to be taken in context and behaviour 'is the child's only voice.'). Although there are some general rules and guidelines, it is important that each child's individual situation is considered, and any plan to deal appropriately with behaviour must begin with observation, and investigating 'triggers' to particular patterns of behaviour. Taking time to get to know a child, for example, learning about what is happening at home, their interests and passions, as well as enjoying playing, thinking and learning together will help.

Care and Control Policy: Restrictive Physical Intervention

We believe that children need to be safe, know how to behave, and know that the adults around them are able to manage them safely and appropriately. However, for a minority of children the use of physical intervention is needed, and, on such occasions, acceptable forms of intervention are used as part of our behaviour policy which includes preventative strategies for tackling inappropriate behaviour. All staff need to feel that they are confident to manage inappropriate challenging behaviour. They need to know what the options open to them are, and they need to be free of undue worries about the risks of legal action against them if they use appropriate physical intervention. Parents need to know that their children are safe with us, and they need to be properly informed if their child is the subject of a Restrictive Physical Intervention, including the nature of the intervention, and the rationale for its use.

The Law allows for members of staff authorised by the Supervisor/ Manager to use Restrictive Physical Intervention to prevent a child from doing or continuing to do any of the following:-

- Injuring themselves or others.
- Causing damage to property.
- Engaging in any behaviour which impacts on the good order and discipline in the setting.

Restrictive Physical Intervention is the term used by the DfE to include interventions where bodily contact using force is used. It refers to any instance in which a member of staff has to, in specific circumstances, use “reasonable force” to control or restrain a child. There is no legal definition of “reasonable force”. However, there are two relevant considerations:

- The use of force can be regarded as reasonable only if the circumstances of an incident warrant it.
- The degree of force must be in proportion to the circumstances of the incident and the seriousness of the behaviour or consequences it is intended to prevent.

Restrictive Physical Interventions will be used when all other strategies have failed, and therefore only as a last resort. However, there are other situations when physical handling may be necessary, for example in a situation of clear danger or extreme urgency. The safety and well-being of all staff and children are the most important considerations and in certain conditions this duty must be an over-riding factor. However, staff will use the minimum amount of force and restraint needed in order to restore safety and appropriate behaviour. The principles relating to the intervention are as follows:-

- Restrictive Physical Intervention is an act of care and control, not punishment. It is never used to force compliance with staff instructions. Staff will only use it when there are good grounds for believing that immediate action is necessary and in the child's and/or other children's best interests .
- Staff will take steps in advance to avoid the need for Restrictive Physical Intervention through dialogue and diversion and children (at their level of understanding) will be advised that Restrictive Physical Intervention will be used unless they cease the unacceptable behaviour.
- Only the minimum force necessary will be used to prevent severe distress, injury, or damage.
- Every effort will be made to secure the presence of other staff, and these staff may act as assistants and/or witnesses to verify the necessity of intervention.
- As soon as it is safe, the Restrictive Physical Intervention will be relaxed to allow the child to regain self-control.
- A distinction will be maintained between the use of a one-off intervention which is appropriate to a particular circumstance, and the using of it repeatedly as a regular feature of the setting.
- Escalation will be avoided at all costs, especially if it would make the overall situation more destructive and unmanageable.
- The age, understanding, and competence of the individual child will always be taken into account as it is essential to safeguard the emotional well-being of all involved, therefore after every incident of Restrictive Physical Intervention; children will be supported with sensitive pastoral care.

There are occasions when staff will have cause to have physical contact with children for a variety of reasons, for example:

- To comfort a child in distress (so long as this is appropriate to their age).
- To gently direct a child.
- In an emergency to avert danger to the child or children.
- In rare circumstances, when Restrictive Physical Intervention is warranted.

Physical contact is never made as a punishment, or to inflict pain. All forms of corporal punishment are prohibited. Physical contact will not be made with the participants neck, breasts, abdomen, genital area, other sensitive body parts, or to put pressure on joints. If a child is identified for whom it is felt that Restrictive Physical Intervention is likely, then a Safe Handling Plan will be completed (see Appendix). This Plan will help the child and staff to avoid difficult situations through understanding the factors that influence the behaviour and identifying the early warning signs that indicate foreseeable behaviours that may be developing.

The plan will include:-

- The involvement of parents/carers and children to ensure they are clear about what specific action the school may take, when and why.
- Risk assessments to ensure that staff and others act reasonably, consider the risks, and learn from what happens.
- A record of risk reduction options that have been examined and discounted, as well as those used.
- Management of the child, strategies to de-escalate a conflict, and stating at which point a Restrictive Physical Intervention is to be used.
- Identification of key staff who know exactly what is expected. It is best that these staff are well known to the child.
- A system for summoning additional support.
- The identification of training needs.

Children's rights and responsibilities

Rights	Responsibilities
To be treated with respect.	To behave respectfully towards others.
To be safe.	To behave in a way which keeps self and others safe.
To learn.	To be willing to learn. To allow others to learn.
To make mistakes.	To own mistakes. To allow others to make mistakes.
To be listened to.	To give opinions in a constructive manner. To listen to others.

Staff rights and responsibilities

Rights	Responsibilities
To be supported by peers and managers.	To ask for support when needed. To offer support for colleagues and managers.
To be listened to.	To listen to others.
To share opinions.	To give opinions in a constructive manner.
To be treated courteously by all others in the School & Centre community.	To model courteous behaviour. To recognise and acknowledge positive behaviour in others.
To be made fully aware of the School & Centre's systems and policies/expectations.	To seek information and use lines of communication.
To receive appropriate training to increase skills in encouraging positive behaviour.	To support others in developing their skills in encouraging positive behaviour. To acknowledge areas of own skills which could be developed. To try new approaches.

Parent/Carer rights and responsibilities

Rights	Responsibilities
To be treated with respect.	To behave respectfully towards others.
To be listened to.	To listen to others.
To be kept informed about their child's progress.	To talk to their child about what he/she does in school. To talk to staff if they have any concerns about their child's learning or wellbeing.
To have access to the School & Centre approach to behaviour.	To access information and share concerns.
To have concerns taken seriously.	To share concerns constructively.